



World-class invoice data capture functionality embedded inside of Microsoft Dynamics NAV and Dynamics 365



What's the first step your invoices take?

If your invoice processes begin with manual data entry (i.e., labor-intensive, slow and error-prone), you stand to gain efficiency and control by turning on the new Invoice Capture Service, available directly inside of Microsoft Dynamics NAV and Dynamics 365.

We've automated AP processes for decades, and we've seen complete AP automation projects deliver results like:

- ◆ Reduced manual data entry by as much as 90%
- ◆ Reduced cost-per-invoice processed by as much as 90%
- ◆ Significantly increased visibility and control of AP processes and statuses

Where intelligent invoice processing starts

Automated invoice capture is where these results begin. And now, AP automation can begin from inside of Dynamics NAV or D365 by turning on Lexmark Invoice Capture Service (ICS).

ICS is a cloud-based service that captures data from incoming supplier invoices. The service extracts and verifies invoice information against Microsoft Dynamics NAV and D365 so invoices move into workflows and approval processes faster and more accurately than can be done manually. This can be done both at Header/Footer and line item detail level matched directly to your POs.

Get your invoices paid on time and accurately

Move the data from your supplier invoices into Microsoft Dynamics NAV and D365 processes with just a few clicks. Kofax ICS is accessible from directly within. With no IT assistance needed, you can immediately start sending your invoices through the capture service, and have the data from them readily available in Dynamics NAV or D365 for processing.

Why automate invoice entry with Kofax ICS?

- ◆ Improves data accuracy. When a user corrects extracted fields within Dynamics NAV or D365, corrections are returned back to ICS to help improve future extraction accuracy.
- ◆ Improves profitability. Reduces processing costs by eliminating manual keying and manual verification. The solution also allows Dynamics NAV and D365 workflow capabilities to be used, thereby driving additional customer ROI and automation savings.
- ◆ Cost efficient: The pay-as-you-go customizable solution doesn't require additional investment in third-party software or hardware upgrades.
- ◆ Available 24/7. Access via the cloud ensures invoice automation is available anywhere you have an internet connection. Instantly access invoice data at any time.
- ◆ Reduces IT requirements. Implementation is fast and requires no hardware or software investments. No time-consuming maintenance, upgrades, or updates.
- ◆ Improves financial controls. Increased visibility over invoice processing means no fraudulent invoices are paid, and no invoice is paid twice.
- ◆ Improves supplier relationships. Faster invoice processing eliminates late payment penalties and early payment discounts are increased.
- ◆ No commitment. You can try out ICS for free, or even quit at any time from the paid subscription.

Free to start. Easy to install. No commitment. "Click, Try, and Buy"

There are two ways to get started with ICS: Freemium or Subscription service. With either service, you can always purchase additional invoice volume at any time.

Freemium—Process up to 75 invoices per month without any charge. It's a great way to try out the service, obligation-free. For more than 75, you can pay for overage or sign up for Subscription.

Subscription—Sign up for a monthly volume of invoices at a fixed rate, keeping processing costs predictable and saving you money in the long run. Overage applies for invoices exceeding your monthly volume.

How it works

1. Getting started

From inside Dynamics NAV or D365, type "OCR" into the search and select "OCR Service Setup." On the self-service sign-up page, select your payment model (Freemium or Subscription) and create your account. You will receive your registration confirmation and login details via email. Now you're ready to start sending invoices to ICS.



2. Receiving invoices

When an invoice is received in Dynamics NAV or D365, an Incoming Document Card is created in Dynamics NAV or D365 with the invoice attached. Users can then send the invoice to ICS. (Or, vendors can email invoices directly to ICS.) Invoices may arrive in many different formats or layouts. No templates are needed.



3. Invoice capture and validation



Relevant information is extracted from the invoice files. Any missing or inaccurate information can be easily corrected within Dynamics NAV or D365. Validation of the data is also completed within Dynamics NAV or D365 by viewing the electronic image of the invoice, which is attached to the Document Card.

4. Approval workflow and storage

Once validated, all extracted data, including the invoice image, is automatically routed to your Dynamics NAV or D365 workflow for exception handling, coding, approval routing, etc. Invoice images are stored in the repository being used by Dynamics NAV or D365 to help eliminate the need for paper storage.



Why choose Kofax to improve invoice processing in Dynamics NAV or Dynamics 365?

With over 20 years of experience in providing solutions for AP automation, Kofax streamlines financial document processes for over 12,000 customers globally. To create our invoice processing solutions for Dynamics, we applied our learnings from processing two billion invoices annually to ensure that we're giving Dynamics and D365 users a tool that truly benefits their business. As a member of Microsoft's Managed ISV partner program, Kofax ensures its customers enjoy continuous support and dedicated Microsoft representation.

Industry-leading financial process automation

Kofax is a leading provider of smart process applications that simplify the business critical First Mile™ of information intensive customer interactions. We combine market leading capture, process management, analytics and mobile capabilities that enable organizations to increase their responsiveness to customers, provide better service, gain a competitive advantage and better grow their businesses while reducing operating costs.



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