

Introduction to Finance in Business Central (NAV): Journal Entries

Duration:	2 Hours
Location:	Virtual
Instructor:	Innovia Application Consultant
Workshop Objectives:	
<p>This workshop will introduce you or help you review Journal entries in Microsoft Dynamics 365 Business Central (NAV).</p> <p>Topics include:</p> <ul style="list-style-type: none">• The Basics of General Journal Entries• Recurring Methods• Reversing General Journal Entry	
Preparation:	
<p>What you will need for this Workshop:</p> <ul style="list-style-type: none">• Laptop computer• Basic Knowledge of Microsoft Dynamics 365 Business Central (NAV)	

Schedule	
Topic	Duration
Introductions / Icebreaker	15 Minutes
GENERAL JOURNAL ENTRY - Basics <ul style="list-style-type: none"> • Posting Date • Document No. • Account Type • Account No. • Description • Product Line Code • Amount • Bal. Account Type • Bal. Account No. 	30 Minutes
Recurring Method: <ul style="list-style-type: none"> • Fixed • Variable • Balance • Reversing Fixed • Reversing Variable • Reversing Balance • Frequency Reversing a General Journal Entry	45 Minutes
Break	15 Minutes
Wrap Up <ul style="list-style-type: none"> • Discuss any additional questions or concerns • Recap of takeaways 	15 Minutes