

Welcome Innovia Conference Customers!

Zetadocs is Ready to go!

AP Automation and Expense Management for
Business Central

Sandra Cummins



Agenda

- AP Automation
- Automated Document Delivery
- Expense Management with Receipt OCR
- Next steps

Introduction

Leaders in expense management and document management for Business Central

- Over 5,000 companies use Zetadocs
- Available in 17 countries in 7 languages
- 4.9* and 4.6* on AppSource

Years of collaboration

- In AppSource for Business Central cloud
- Certified for Microsoft Dynamics NAV
- Microsoft Gold Partner



AP Automation

Zetadocs
Capture

Ready to go for Business Central...

- **Intelligent OCR** – with no templates or rules
- **Automated data entry** – faster than typing
- **Automated order matching** – fewer approvals

AP Automation – Demo

Dynamics 365 Business Central

CRONUS USA, Inc. Finance Zetadocs Document Queues

Preview Purchase Invoice - 1-09899

Summary

Vendor No. 40000 Document Date 3/11/2022

Vendor Name Wide World Importers Subtotal Excl. Tax (USD) 4,588.50

Vendor Invoice No. 1-09899 Tax Area Code ATLANTA, GA

Document Type Invoice

Lines

Type	No.	Description/Comment	Quantity	Direct Unit Cost Excl. Tax	Line Amount Cost Excl. Tax	Tax Group Code
Item	1928-S	Med Desk	8.00	96.10	768.80	FURNITURE
Item	1936-S	Teak Directors Room Table	1.00	328.00	328.00	FURNITURE
Item	1972-S	Euro 1 Lon Chair	6.00	490.00	2,940.00	FURNITURE
Item	1925-W	Conference Bundle 1-6	2.00	180.80	361.60	FURNITURE
Item	2000-S	Sydney swivel chair, Green	1.00	190.10	190.10	FURNITURE

Document

1 of 1 80%

WIDE WORLD IMPORTERS

INVOICE 1-09899

World Wide Importers
100 Day Drive
Chicago
IL 61236

Date: 03/11/2022
Tax Reg: 345678222
Our Ref: 8346647
Your Ref:

Tel: 0 1456789077
Fax: 0 1456789088
Email: toby.mohd@wwi.com
Web: wwi.com

Terms: 30 days
Due Date: 04/10/2022
Currency: USD
Page 1 of 1

Invoice to:
CRONUS USA, Inc.
100 Candy Road
Bedmond, Va.
8991

Deliver to:
CRONUS USA, Inc.
100 Candy Road
Bedmond, Va.
8991

Description	Code	Quantity	Unit Cost	Excl.	Total (incl. Tax)
Med Desk	1928-S	8	96.10	53.82	768.80
Teak Directors Room Table	1936-S	1	328.00	22.96	328.00
Euro 1 Lon Chair	1972-S	6	490.00	208.80	2940.00
Conference Bundle 1-6	1925-W	2	180.80	25.31	361.60
Sydney swivel chair, Green	2000-S	1	190.10	13.31	190.10

Extended warranty included

THIS INVOICE IS PAYABLE ONLY IN THE CURRENCY AND TO THE BANK DETAILS STATED BELOW

OK Cancel

Documents 1

Automated Document Delivery

Zetadocs
Delivery

Ready to go for Business Central...

- **Personalized documents** with out-of-the-box templates
- **Enhanced control & scheduling** over batch sending of documents
- **Automatically add** email attachments

Automated Document Delivery – Demo

Dynamics 365 Business Central

Payment Journals

Zetadocs Batch Delivery Settings

Options

Show errors only Consolidate E-Mails

Skip All Errors Combine Documents

Record ID	Company Name	Contact No.	Contact Name	Delivery Method	Template Name	Error	Error Description	Skip	E-Mail	Hard Copy User E-Ma
Gen. Journal Line: PAYMENT.CASH.60000	Nod Publishers		Raymond Hillard	E-Mail	US Remittance Advice	<input type="checkbox"/>		<input type="checkbox"/>	raymond.hillard@contoso.com	
→ Gen. Journal Line: PAYMENT.CASH.80000	Wide World Importers		Toby Rhode	E-Mail	US Remittance Advice	<input type="checkbox"/>		<input type="checkbox"/>	toby.rhode@contoso.com	
Gen. Journal Line: PAYMENT.CASH.30000	Fabrikam, Inc.		Krystal York	E-Mail	US Remittance Advice	<input type="checkbox"/>		<input type="checkbox"/>	krystal.york@contoso.com	
Gen. Journal Line: PAYMENT.CASH.50000	Graphic Design Institute		Bryce Jasso	E-Mail	US Remittance Advice	<input type="checkbox"/>		<input type="checkbox"/>	bryce.jasso@contoso.com	
Gen. Journal Line: PAYMENT.CASH.40000	First Up Consultants		Evan McIntosh	E-Mail	US Remittance Advice	<input type="checkbox"/>		<input type="checkbox"/>	evan.mcintosh@contoso.com	

5 0.00 0.00

OK Cancel

Expense Management

Zetadocs
Expenses

Ready to go for Business Central...

- **Receipt OCR** – no rekeying of expenses
- **Two-way integration** – export expenses / import business data
- **Mobile apps** – capture, submit & approve

Expense Management – Demo

ZetadocsExpenses David Smith

New Expense

Date: 16/02/2022

Description: Expense Description

Vendor: COSTCO WHOLESALE

Payment Method: Cash

Currency: USD - US Dollar

Expense Amount (USD): 2.13

Itemized Expense:

Notes: Notes

Type: Snacks/Beverages

Sales Tax Rate: Standard Sales Tax (7%)

Department: Sales SALES

Sales Campaign: Winter WINTER

Receipts

Save New Expense Cancel

Receipt.png

Order Number: 641

1184748 SLIDE PEP 1.99 A
TAX 0.14
TOTAL 2.13

XXXXXXXXXXXX1099 H
AID: A00000980840 VERIFIED BY PIN
Serial: 233920 Amt: 65482
EFT/Debit Resp: APPROVED
Tran ID#: 20470023990....
Merchant ID: 991389

APPROVED - Purchase
AMOUNT: \$2.13
02/16/2022 19:27 1389 233 60 233

EFT/Debit 2.13
CHANGE 0.00

A 7.000% TAX 0.14
TOTAL TAX 0.14
TOTAL NUMBER OF ITEMS SOLD = 1
02/16/2022 19:27 1389 233 60 233
OP#: 233 Name: Kiosk User 233

Please take your receipt to the window to pick up your order.

Next steps

- [Equisys.com Website/ You Tube Channel](https://www.equisys.com)
- Ask your Innovia Customer Engagement Specialist about Zetadocs
- Book a demo and/or discovery call

Sandra Cummins:

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Thank You!

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www.Equisys.com